



Prevention of spreading infectious disease – Covid 19

The purpose of this section of the policy is to outline the expectations regarding student behaviour and conduct in light of the Covid-19 Pandemic. The aim of these additions to the behaviour policy are to help prevent the spread of Covid-19 at Hylands School and ensure the safety and welfare of both staff and students. This policy will detail the expectations for students when in school, travelling to and from school and also while working remotely from. It also sets out the sanctions that will be imposed for failing to meet these expectations.

As a result of the Covid-19 pandemic we now implement strict social distancing procedures at Hylands to protect the health and well-being of both our students and staff. We expect students to abide by these procedures at all times while on site and when travelling to and from school.

Hygiene

We implore both our staff and students to actively follow current government guidance on maintaining proper hand and respiratory hygiene.

Staff and pupils will take every precaution to reduce the risk of virus transmission by regularly washing hands, using hand sanitizer and keeping work areas clean, making use of the cleaning materials provided. In order to prevent the spread of infection we actively encourage students to wash their hands thoroughly and regularly throughout the day. This is especially important but not limited to after using the toilet and before/ after handling food. Students should also use the sanitising stations that are now placed around the school.

Spitting, coughing and sneezing spreads disease. Spitting is strictly prohibited. Any incident of spitting will result in the immediate exclusion of the student for a period of no less than 3 days.

When coughing or sneezing students and adults are encouraged to cover their nose/mouth with a tissue or cough into their inner elbow and wash/sanitise their hands afterwards. All tissues should be disposed of immediately. We use the 'catch it, kill it, bin it' approach.

If a student is intentionally spitting, coughing or sneezing (or purposely trying to spread germs/disease in any other way) in the direction of another student or member of staff, this will be treated as an extreme incident and they will be issued with fixed term exclusion. Due to the serious health and safety breach it may also be necessary for the Head teacher to issue a permanent exclusion.

Staff will explicitly teach and supervise health and hygiene arrangements such as hand washing, tissue disposal and toilet flushing.



Moving around the school and social distancing

Students must follow the clearly signed one-way routes that have been created around the school. Students must also remain in the open parts of the school. All other areas are out of bounds. All students will be explicitly shown/ taught which areas of the school are open and how each of the one way systems work.

We are operating a strict social distancing policy in line with government guidance. Students must maintain a distance of 2m at all times and refrain from any physical contact with each other, whether inside or outside of the classroom. This includes when arriving and being dismissed from school and also when travelling to and from school, especially if public transport has to be used.

No physical contact also extends to the sharing of equipment and resources as well as other items including personal belongings.

Movement around the school will be strictly supervised at all times.

Use of threatening, aggressive language and behaviours towards staff from either pupils or families will result in immediate exclusion from school for a period of no less than 3 days.

Working remotely from home

Working from home during a full or partial school closure poses a number of risks to the safety and wellbeing of student, especially with students needing to access the Internet on a more regular basis. . It is essential that both staff and pupils continue to implement the expectations of safe Internet usage as stated in the schools E-safety.

Students must treat both staff and other students with the upmost respect at all times. Any use of inappropriate language within an online classroom setting will result on a telephone call home to parents and carers. It may also result in students being banned from online classroom settings until the situation has been adequately resolved.

Use of threatening, aggressive language and behaviours within the online classroom setting towards other students or staff from either pupils or families will result in access being denied immediately and a requirement of parents/carers to collect a paper copy of work set from the office weekly. This includes the use of homophobic, discriminatory, or bullying language/behaviours.

Sanctions



Due to the potential risks to the health and safety of staff and pupils, failing to abide by the expectations and procedures set out in this amendment will be treated as a serious breach of the school's behaviour policy. Such a breach of the school rules may result in any of the following:

- Students being refused entry to the school site
- Fixed term exclusion
- Permanent exclusion

More information on fixed term and permanent exclusions can be found in the normal behaviour policy.