



Welcome to Hylands

Inspire * Challenge * Achieve





Year 6 Transition Information

We imagine that you have lots of questions about joining the Hylands community in September.

This presentation is here to give you all the information that you will need to start your journey at Hylands.

We all hope that your time at Hylands will be happy and prosperous and that you will take advantage of all the opportunities we can provide for you.

If you have any other questions please email our transition team primarylinks@hylands-tkat.org



Welcome from Ms Marsh - Head of Year



My name is Ms Marsh and I will be your Head of Year and I am looking forward to working with you to help you achieve the most from your first year at Hylands School.

I truly believe that Hylands is an amazing community that really wants to inspire and challenge its students to achieve their very best.

I want to promise you, that myself and the transition team will do our best to make your move from primary to secondary school as manageable and as easy as we can. During your first term, we will ensure that you are left with no worries and continue to enjoy your first year at Hylands. You have so many new people to meet, opportunities to be had and new experiences ahead of you. Starting a new school can be scary, but with the support around you Hylands will quickly become a familiar, safe and positive environment for you.

I can't wait to meet you all so that you can start your Hylands journey.



Welcome from Mr Hepworth - Pastoral Manager for Year 7 and 8



My name is Mr Hepworth and I am the Pastoral Manager for year 7, I also work with Ms Marsh on your transition from primary school to secondary school.

I have worked at Hylands for 12 years and have seen many students undertake the journey that you are about to start. Hylands is a school that inspires and challenges you to succeed and achieve in whatever you undertake, and we are here to support you.

Starting secondary school can be scary and I am sure that you have many questions and worries that you want to talk about. The transition team is here to support you in this start and over the coming weeks and months there will be lots of information to help you.

I can't wait to meet you all and support you in the start of your Hylands journey.



The Role of the Tutor

Your tutors are one of the most important people in your Hylands community. They are the person that you will see nearly everyday and will be your first point of call for any issues.

Their role is to set high expectations – work ethic, uniform, equipment, punctuality, attendance and behaviour. They will also encourage you to get involved in school life – clubs etc.

During tutor time you will complete a range of activities including learning activities, team building, chatter topics, Hylands Habits development, learning spellings, silent reading. There will also be form competitions from time to time.

More information about tutors will be released soon.

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School Uniform

School uniform should be worn correctly at all times, including on the way to and from school.

School uniform can be purchased through Anglia Sports and Schoolwear Ltd. Purchases can be made online by visiting www.yourschoolwear.co.uk

Please be aware that the uniform takes 3-5 working days to arrive.

Additional ties will be available from our school office once purchased via Parentpay





What does a normal school day look like?

| | Monday, Wednesday, Thursday and Friday | Tuesday |
|----------------|--|---------------|
| Tutor time | 8:30 am | No tutor time |
| Period 1 | 9:00 am | 8:30 am |
| Period 2 | 10:00 am | 9:30 am |
| Break time | 11:00 am | 10:30 am |
| Period 3 | 11:25 am | 10:50 am |
| Period 4 | 12:25 pm | 11:50 am |
| Lunch | 1:25 pm | 12:50pm |
| Period 5 | 2:00 pm | 1:20 pm |
| End of the day | 3:00 pm | 2:10 pm |

Hylands is a bit different from what you may be used to at primary. We have 5 lessons a day and each lesson will be in a different room around the school.

Don't worry! This may seem scary at first but within a few weeks you will get to know the school better.

If you aren't sure where to go just ask a member of staff or an older student who will be able to direct you to the right place.

Also you will notice that Tuesday is different to the other days. This is because we do not have tutor time on Tuesdays. This means that you get to go home earlier!



What happens at break and lunchtimes?

| | Monday, Wednesday, Thursday and Friday | Tuesday |
|------------|--|----------|
| Break time | 11:00 am | 10:30 am |
| Period 3 | 11:25 am | 10:50 am |
| Period 4 | 12:25 pm | 11:50 am |
| Lunch | 1:25 pm | 12:50pm |

Where can I go during break and lunch?

- Canteen
- LRC (Learning Resource Centre)
- The tennis courts/playground
- To your locker
- Toilets

Break and lunchtimes are an opportunities to spend time with your friends. We recommend that you fill your water bottle and use the toilet (you aren't allowed to go to the toilet and fill your water bottle during lessons).

The canteen is open for students to get hot and cold food. At Hylands we have a cashless system. On your first day you will be given a lunch card that your parent/carer can top up on ParentPay. If you prefer packed lunches, the canteen as plenty of room for you to eat your food with your friends!



Attendance

| Percentage | Description | Days Absent | Learning Lost | Weeks Lost |
|------------|--|-------------|-----------------|----------------|
| 99-100% | Excellent | 0-1.5 days | Up to 10 hours | Less than 1 |
| 97-98% | Good | 2-5 days | Up to 25 hours | Almost 1 week |
| 95-96% | Satisfactory | 6-9 days | Up to 45 hours | Almost 2 weeks |
| 93-94% | Unsatisfactory | 10-13 days | Up to 65 hours | Over 2 weeks |
| 91-92% | Potential Education Welfare Service referral | 14-17 days | Up to 85 hours | 3 Weeks |
| 89-90% | Potential Education Welfare Service referral | 18-21 days | Up to 105 hours | 4 Weeks |
| Below 90% | Persistent Absentee | 30 days | 150 hours lost | Almost 5 weeks |

At Hylands we expect all students to have 100% attendance. This means that if you have a minor cold/ cough we expect you to be in school. If you become seriously ill during the day, you may be sent home. We would like all students to inspire to be resilient and to strive for excellence in their learning.

If you are seriously ill and infectious, please stay home for a suitable number of days. A medical note will be needed for extended absences due to illness. On your first day back from any absence, your tutor will complete a return to school chat to ensure there are no barriers to your learning. Your tutors, PSM and HOY will monitor attendance.



Punctuality

Students need to be in their tutor bases by 8:30am. After this time the school gates will be closed and students will need to sign in at student reception at the front of the school. Lateness to school will result in a 30 minute after school detention on the same day.

To avoid this, we recommend that students aim to be at school by 8:25am. There are plenty of places that are open for students before school. The LRC is open and staffed from 8am for students to get reading books, use computers and print homework (if necessary). The canteen is also open for students and serves food from 8am.

Between periods, students to walk to their next lessons. Students must not use this time to use the toilet or fill water bottles. In your first few weeks this may take longer as you are still getting used to the layout of the school, so do not worry! If you don't know where you are going ask a member of staff or an older student who will be able to help.



School Uniform - Boys

| Item | |
|-----------------|--|
| Blazer | Royal Blue with school badge |
| Trousers | Plain official grey, no skinny/drainpipe style trousers. Belts if worn should be black |
| Shirt | Plain white, long or short-sleeved with collar |
| Tie | School tie to be worn at all times |
| Jumper | Royal blue V-neck with grey and emerald trim (optional) |
| Socks | Plain black |
| Shoes | Plain black formal, leather/synthetic leather. No plimsolls/canvas, trainers or boots |
| Coats | Plain dark colours, no excessive logos, no hoodies or sweatshirts |



School Uniform - Girls

| Item | |
|----------------------------|---|
| Blazer | Royal Blue with school badge |
| Trousers/ Skirt | Plain formal grey, no leggings or skinny/drainpipe style trousers. Belts if worn should be black. Knee-length, grey drop pleat skirts |
| Shirt | Plain white, long or short-sleeved with collar or revere collar |
| Tie | Plain white, long or short-sleeved with collar or revere collar |
| Jumper | Royal blue V-neck with grey and emerald trim (optional) |
| Socks/ tights | Plain black tights, ankle or knee-length black socks |
| Shoes | Plain black formal, low heeled leather/synthetic leather. No plimsolls/canvas, trainers or boots |
| Coats | Plain dark colours, no excessive logos, no hoodies or sweatshirts |



Shoes

Please choose school shoes carefully –

Allowed



Not allowed



Students with incorrect shoes will be given one day's grace to amend the issue.

After that, students will face consequences for incorrect uniform.

If there are any medical issues, please contact your tutor. Medical evidence will be needed for a student to wear non school uniform shoes.



Jackets

Allowed



Not allowed



Students wearing hoodies or non school uniform jackets during the school day will have them confiscated for the rest of the day.



Jewellery, makeup and hair

No jewellery is permitted. Please ensure earrings are removed before starting school in September. Students with earrings will be asked to remove them.

No makeup should be worn. Only nails of a suitable length permitted.

No nail varnish/polish or false acrylic or gel nails. Students with makeup or nail polish on will be asked to remove it.

Hair must be a natural colour with no extreme hairstyles. Boy's hair should be no shorter than a grade 2.



Mobile Phones

Not seen, not heard, not taken!

- Any mobile phone brought into school is done so at the risk of the student.
- The school takes no responsibility for loss, damage or theft
- Students who are caught using phones during the school (including break and lunch time) will have them confiscated for the rest of the day.
- Phones will be locked away in the Pastoral Office for security purposes.



5- a -Day

Students must have their '5-a-Day' every day



A blue or black pens (ink type). We recommend that you bring 2!

Helix



A ruler



A pencil



A rubber



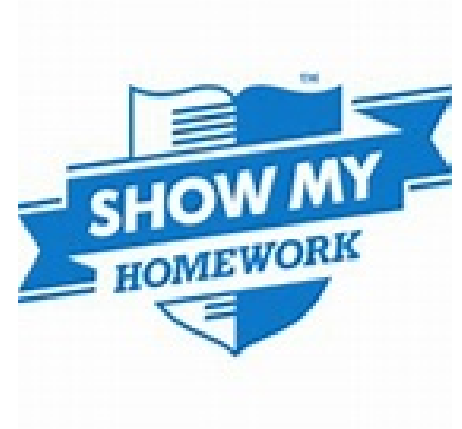
A reading book



Show My Homework

We use an online homework system called Show My Homework to set homework. Staff set homework for their classes and students and parents can view the homework on their PCs or via an App on their phone/ tablet

You will get your login in details in September, along with your school email address.





Extra-Curricular Clubs

We encourage year 7 to attend at least one club and we have a wide variety of clubs from sports, to creative arts.

Some of our clubs include:

- Ukuele club
- STEM club
- Pride club
- Football training
- Netball training
- Drama Club
- Glee Club

We hold a 'Freshers Fair' where staff and older students promote their clubs . Year 7s can find out more information about these clubs and sign up at the Freshers Fair.



Summer Challenges

On our website you will find short introduction videos made by some of our staff so you will see some familiar faces in September.

We have also created a number of subject challenges for you to complete over the summer. These challenges will give you an introduction to what Hylands will be like. Any completed challenges can be sent to us at primarylinks@hylands-tkat.org. Students will receive a certificate for completed challenges.

Ms Marsh's Head of Year Challenge

Create a piece of work that best represents you. It might include your favourite colour, favourite sports team, your hobbies. It must be not bigger than an A4 page. This could be in the form of a picture, poem, mind map, mnemonic or poster. It's up to you - be creative as you like!



Advice for the first day

- Go to bed early the day before – you will be tired!
- Bring a bag and pencil case with your 5 a day
- Snack for break.
- There is no need to bring PE Kit



Any questions?

If you have any other questions please refer to the FAQ section on the primary liaison section on our website or you can email our transition team via primarylinks@hylands-tkat.org