



September 2020

Dear Parents/Carers

**YEAR 11 VIRTUAL INFORMATION EVENING
TUESDAY 29th SEPTEMBER 2020 – 5:30PM TO 6:30pm**

We are pleased to invite you and your son or daughter to our Year 11 Virtual Information Evening. The intention of this event is for you and your child to find out more about key events in their final year of GCSE study at Hylands.

The evening will be led by Mr Hawkins and Ms Sosin, a presentation will be shown focussing on all aspects of Year 11 and beyond.

This will include:

- Subject support
- Non-examination assessment
- Key dates
- Examinations
- How parents can best support their child
- Next steps beyond Year 11

Due to current restrictions and regulations this will take place in a virtual setting. We will be using the platform Google Meet. The link to the meeting is below:

meet.google.com/zrx-tymw-bif

In order for the meeting to run smoothly we ask you to please ensure that when you log in that the camera and microphone on your device are turned off or muted. Please see attached guidance for further information about accessing Google Meet. Should you not have the technology available, a copy of the presentation and an information booklet will be placed on the school website the day after the event.

Please could you email me on the following email address to confirm your attendance for the meeting, daniel.hawkins@hylands-tkat.org

Yours faithfully

Mr D Hawkins
Head of Year 11

Hylands School

Chelmsford Rd, Writtle,
Chelmsford CM1 3ET, UK
E: hylandsoffice@hylands-tkat.org
T: 01245 266766

www.hylands-tkat.org

'The Kemnal Academies Trust is a charitable company limited by guarantee registered in England and Wales under company number 7348231. Its registered address is The Atkins Centre, Kemnal Technology College, Sevenoaks Way, Sidcup, Kent DA14 5AA. Hylands School is a business name used by The Kemnal Academies Trust.'





Google Meet Guidance for Virtual Year 11 Information Evening

Hylands School

Given the current situation with the Coronavirus (Covid-19), we will be carrying out the information evening online via Google Meet.

Please find below guidance on accessing google meet.

Requirements: Laptop/computer with camera & microphone

Please see the letter for the **Google Meet link**.

Please copy and paste this link into your browser.

Google meet will present you with a page, where you can test your camera and microphone before joining the meeting.

When ready please select **JOIN NOW**.

We request that you join the meeting 5 minutes prior to the information evening start time.

Google meet guidance

- Please find somewhere quiet and private before you join the google meeting.
- Please may we request that your **camera and microphone are turned off**.
- You may find earphones are helpful for you to ensure that outside noise is kept to a minimum.

We do understand that occasionally there may be technical difficulties. If this happens, we will do our best to resolve the issue, however if needed, we may need to find an alternative option to continue with the information evening.

Hylands School

Chelmsford Rd, Writtle,
Chelmsford CM1 3ET, UK
E: hylandsoffice@hylands-tkat.org
T: 01245 266766

www.hylands-tkat.org

'The Kemnal Academies Trust is a charitable company limited by guarantee registered in England and Wales under company number 7348231. Its registered address is The Atkins Centre, Kemnal Technology College, Sevenoaks Way, Sidcup, Kent DA14 5AA. Hylands School is a business name used by The Kemnal Academies Trust.'

