



22nd January 2021

Dear Parents/Carers

YEAR 9 TUTOR-PARENT CONSULTATION
Thursday 04th February 2021 – 14:15 TO 17:00

We are pleased to invite you and your son or daughter to our virtual Year 9 Tutor – Parent consultation on Thursday 04th February which will be led by Mr Bayston, the Head of Year 9 & 10. The intention of this event is for you and your child to discuss their progress, attendance and engagement with year 9 form tutors.

The event will run from 14:15 – 17:00 using a new system called 'Edulink One'. Edulink is an easy to use system that enables parents and carers to book appointment times with their child's form tutors and it fully automates the process of holding video call meetings. Edulink can be accessed online or using the Edulink One app which can be downloaded on most devices.

We will be releasing appointments for booking between at 09:00 on 27.01.2021. Booking will close at 15:00 on 03.02.2021.

Parents and carers will also be able to meet with Mr Bayston (Head of Year) and Mrs Henriques (Pastoral Support Manager) to discuss any additional concerns that go beyond the form tutor, however, please be aware that there are a limited number of appointments slots available.

We have limited appointment times to 5 minutes each to ensure that all of our parents and carers have the opportunity to meet with their child's form tutor. At the end of the 5-minute appointment, all meetings will automatically end.

All of the necessary log in details and how to guides will be sent out in due course. Please check your emails for these and contact us if you have not received these by the time booking goes live.

Yours faithfully

Mr W Bayston
Head of Year 11

Hylands School

Chelmsford Rd, Writtle,
Chelmsford CM1 3ET, UK
E: hylandsoffice@hylands-tkat.org
T: 01245 266766

www.hylands-tkat.org

'The Kemnal Academies Trust is a charitable company limited by guarantee registered in England and Wales under company number 7348231. Its registered address is The Atkins Centre, Kemnal Technology College, Sevenoaks Way, Sidcup, Kent DA14 5AA. Hylands School is a business name used by The Kemnal Academies Trust.'

